

Cashless Operations

In 2007, an audit of the Bookmobile program was completed. Staff were not able to deposit funds in a bank daily, and because a cashless operation promotes the safety of staff, a decision was made to have all Bookmobile trucks and repository libraries be cashless operations. This procedure is still in place.

No cash can be collected or kept in the possession or under the control of the USL Mobile Library staff either on the bookmobile or in the headquarters library.

- No fines, fees or other charges may be assessed to borrowers for any reason except for the replacement cost of library materials that are lost or damaged.
- Items will be considered lost when they are 104 days (approximately 3 months) overdue.

See Also:

Procedure for Replacement Costs of Lost or Damaged Library Materials

Waiving Charges for Lost or Damaged Library Materials